



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**PRABHAKAR PATIL EDUCATION SOCIETY'S ARTS,  
COMMERCE AND SCIENCE COLLEGE, VESHVI,  
ALIBAG**

**AT POST - VESHVI, TALUKA - ALIBAG, DIST - RAIGAD  
402209**

**[www.pnpcollege.edu.in](http://www.pnpcollege.edu.in)**

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**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**June 2023**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Prabhakar Patil Education Society's Arts, Commerce and Science College Veshvi, Alibag. is governed by Prabhakar Patil Education Society Alibag. Established by Hon. Bhai Jayant Patil(MLC) (President), It is one of the most well- known institutes of Raigad district. The trust was Registered in 2001 by inspiration of Late Prabhakar Narayan Patil a great social worker in Raigad. His work in the field of Education and Politics is invaluable. College is affiliated to university of Mumbai and have completed 20 years of establishment. Started with only 27 admissions it caters to diverse educational needs of more than 1150 today.

Motto of college is " Dynandipen Bhaswata Adnyantam Nashyet" " The light of knowledge shines and destroys the darkness of ignorance".

The college offers graduate programs in Arts ( B.A. in English, Hindi, Marathi, Geography, History & Economics) Commerce (B.Com), Science( B.Sc in Chemistry, Microbiology, Botany & Mathematics) and Computer Science.

Initially an undeveloped premises college now has two flooried well furnished classrooms, laboratories, , seminar hall, OSM CAP room , gymkhana, girls and boys room, canteen and a large playground etc.

The students of the college have expanded its wings and flying high in many colours by achieving success in academics, sports, cultural and co-curricular activities at State ,National, International level due to the constant motivation and support by Honourable Mrs. Chitralkha Patil and under the able leadership of Honourable I/C Principal Dr. Omkar Pote.

College has also started an innovative practice PNP Skills in which students and outside villagers are provided value added skill courses like Tailoring, Basic of Computers, Digital Marketing and Graphic designing free of cost or at a minimal rate.

At PPES we interact with the student before their admission process and suggest them the courses based upon their interest and caliber. Our dynamic staff hey have a proven background in training and guiding student towards a progressive career. Since our inception, every year, we have seen a remarkable progress in the academic performance of our students. To provide them quality education is not only our duty but also our pledge.

The students actively participate in social service through National Service Scheme (NSS). An all-round development of the students is an ultimate aim.College achieves this by giving an exposure to these students in various innovative programs, such as a “Prabhavishkar”. A cultural, sports and extra combo skills mega festival brings the tons of opportunities and exposure to students towards personality development. A very active group of the students come under a flag of SMILE(Social Media International learning and entertainment) not only make the festival a mega success but busy organizing the series of nonstop programs along with the aim of the corporate social responsibilities throughout the year in an effective manner and very dedicated humbly approach.

An alumni association of the college always support and motivate the students to achieve success in all the

areas of academics, sports and extracurricular activities. Along with the student's development the teachers of our college were always updated with various workshops, seminars, conferences and symposium organized at various places. The research and extension wing named ShodChikitsa has published two volumes of international research journal with ISBN.

## **Vision**

To instill in students a core human value based philosophy through quality education leading to National and Global development

## **Mission**

1. To promote quality education to student living in rural and remote area
2. To offer wide range of academic programs with the latest trends relevant to National development
3. To assist students to acquire and explore healthy learning experience is for the mankind
4. To promote an education that leads to sustainability and good citizenry

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

1. Lush green campus and surrounding habitat.
2. Above 75 % students intake against sanctioned post.
3. Well equipped and sufficient number of classroom and laboratories.
4. Spacious playground facility for external sports events.
5. Provision of Scholarship, Freeships and other non governmental support to students from economically weaker background.
6. Reputed name in district reflects in University, State and National level Sports/ NSS awards and achievements.
7. Has transformed into cultural hub of the district due to Prabhavishkar each year and active participation of students in district cultural fests.
8. Visionary and supportive College Governing Council
9. Education society is well known for community outreach activities, participation in which moulds students according to the the vision , mission of institute.
10. Supportive administrative staff in college office.
11. Focus on learner centric approach, Participative learning and blending modern teaching pedagogy by adopting ICT methods for teaching.
12. Introduction to skill development training courses for students.
13. Active participation of staff and students in workshops, seminars and conferences.

### **Institutional Weakness**

1. Most of the staff is temporary and non-qualified.

2. Many Infrastructural facilities yet to be augmented.
3. Very less no. of collaborations with professional institutes & Industry.
4. No. financial grants available of research projects for faculties & students.
5. Average enrolment of students against sanctioned strength due to existing Aided college in nearby area.
6. Placement drives aren't conducted in campus.
7. Situated in remote rural geographical location there is scarcity of transport facilities, portable water, regular electricity & internet etc., which affects no. of admissions.
8. Limited I.T. facilities lead to less no. of registrations of students to NPTEL/SWAYAM courses.

### **Institutional Opportunity**

1. To mainstream Alumni support in college development activities.
2. To improve research culture among young teachers by motivating them to pursue PHD and participate in seminars, conference & workshops
3. To apply additional divisions for existing U.G. courses and introduce New programme and diploma courses.
4. College has opportunities to start new skill based courses.
5. Permanent affiliation can be obtained if NAAC cycle is completed and qualified staff can be appointed through proper panel selection process from Universities
6. Opportunities to start P.G. courses M.A., M.Com., M.S.C., M.C.A.
7. Opportunities to start full time 'Competitive exam study centre'.

### **Institutional Challenge**

#### **Challenges**

1. To avail sufficient no. of books, reference, journals, online web resources.
2. Collaborations with Industries & professional institutions for internships & placements is challenging.
3. To decrease students drop out ratio.
4. To develop Incubation centre.
5. To register under UGC 2b/12F section and avail grants from sources RUSA/DBT/DST star scheme
6. To register the Alumni Association officially & increase their participation in college Development activities.
7. To overcome the challenges of necessary infrastructural augmentation which stalls the growth of HEI.
8. Encourage students to undertake paid certificates courses.

## **1.3 CRITERIA WISE SUMMARY**

## Curricular Aspects

College ensures effective curriculum planning and delivery through well planned and documented process. It is affiliated to University of Mumbai and adopts its curriculum designed by its respective board of studies.

1. The college offers 14 various undergraduate programs in Arts, Commerce Science, Computer Science and plans to start PG programs are being discussed in each perspective plan.
2. College has started 4 number of value added/ skill enhancement/career oriented short term certificate courses during the last 5 years.
3. Choice based credit system CBCS is implemented as per the guidelines of UGC and University of Mumbai.
4. Curricular planning, workload distribution, feedback mechanism is monitored by IQAC time to time.
5. The academic departments, IQAC and other committees adhere to college perspective plan, monthly planning, University and college Academic Calendar.
6. The HOD allocates time table and encourage teachers to prepare teaching plan. Syllabus monitoring is evaluated through academic diary and syllabus competition reports at the end of year.
7. 883 Number of students completed field work internship project work in the latest academic year 2021-22.
8. College integrates cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum and also organised Extra- Curricular activities regarding the same.
9. Faculty members are involved in Board of Studies of city and practical and theory assessment.
10. Feedback related to curriculum is collected and analysed every year from various stakeholders such as students teachers and parents.

## Teaching-learning and Evaluation

Inline with our unwavering Vision and Mission, college Pioneer innovative approach to guarantee delivery of education to student across all levels of our Institute. By diligently providing the necessary facility for effective teaching learning and evaluation with consistently ensure the high quality of education for every individual within our academic community

- in our latest completed academic year we revaluation eyes the student full time teacher ratio which 32.60:01, implementing in an innovative approach to optimise learning outcomes
- our college faculty number have emran's innovation by adopting and implementing diverse teaching method blessing students at centre of the learning process. We have revolutionize the education such as experiential learning participated learning and problem solving methods. Empower our students to become self directed learners preparing them for success in ever evolving Global landscape.

The college has established cutting edge internal evaluation system and strict ajarians to the University of Mumbai guidelines. By prioritizing transparency in both internal and external assessments the ensure fairness and accuracy in evaluating students performance.

- past percentage of last five year's is 73.09%.

The program outcomes (POs) and force outcomes (COs) for All the departments offered by the college which is displayed on institutional website. Attainment of PO and codes are evaluated through formal and informal methods.

- In IQAC of college has implanted student satisfactory survey together feedback and access the teaching and learning process. Student satisfaction survey conducted by IQAC during the assessment period. The result are used to improve an implement to enhance overall quality as sustainability of education.

### **Research, Innovations and Extension**

The college has created an ecosystem for innovation by conducting creative activities.

The faculty members published in all 27 research papers during the last five years out of which 11 research papers are published in UGC care listed journal.

The college library provides 4,972 books.

02 faculty members are PhD holders.

02 workshop/seminar were conducted on Research methodology, E-content development for learning resources during last 5 years. Whereas, seminar on IPR was conducted currently.

06 MOUs and collaborations for faculty exchange and other academic activities were fostered by the college during last five years.

03 faculty members has been awarded by Government bodies.

Various extension programmes are been conducted along with support service like NSS to inculcate a sense of concern for the underprivileged and make them aware about current issues.

### **Infrastructure and Learning Resources**

1. The college has 9.55 acres of land and a builtup area of 4056.3 square feet

2. College building is g+2 and ample of space for parking of vehicles is available.

3. There are total 18 classrooms and 7 number of laboratories (chemistry 2 botany 1 micro 1 CS 1 and geography 1, physics 1)

4. There is one conference room and one seminar hall equipped with ICT facilities.

5. Separate UPS inverter and generated backup are given to laboratories for smooth and continuous power supply.

6. There are total 24 computers in the college.

7. The computer science lab is equipped with 60 number of computers. 3 number of computers are available in office.

8. 3 number of computers and a printer is allotted to exam department, 1 computers are allotted to library for staff and students use and 4 number of computers are installed in osm caps centre.

9. All computers are connected with LAN facilities having the speed of up to 68 mbps.

10. The ground and first floor is Wi-Fi enabled

11. Canteen is available for fresh and hygienic refreshments.

12. The library has dash square feet reading area and uses sole software for films

13. College has Gymkhana a large multipurpose playground of dash square metre and the separate basketball court.

### **Student Support and Progression**

In order to achieve our Vision and Mission, the holistic development of student is the ultimate necessity therefore college has nicely designed and very implemented policy for student support and progression.

1. Total of 3873 students got benefited from government scholarships and free ships of reserve category during the last five years.
2. Average of 71 percent of students enrolled got benefited from government scholarships.
3. A total 52 number of students were provided receives management scholarship scheme powered by CFTI. (Centre For transforming India)
4. College also provides special fee concession to students from sports quota with State, National , International and Cultural background.
5. 6.4 percentage of students progressing to higher education during the assessment period.
6. Capacity building and skill announcement initiative by the college include conducting short term courses like Soft Skills, Communication Skills in English, Basics of Computers and Digital Marketing.
7. 46 number of awards medals have been achieved by students for outstanding performance in sports and cultural activities at University, State , National and International level during last 5 years.
8. College has organized 25.8 percentage of Sports and Cultural programs during the assessment period.
9. The college has Grievance Redressal Cell, Anti- Ragging Cell, Women ICC, Department of student development, IQ AC and College Development Committee etc. in which student representatives are also an active part.
10. The college has an alumni association registered under society registration act 1860.

### **Governance, Leadership and Management**

1. The college functions according to the vision mission framed by governing council
2. Members of governing council are part of college development committee and internal quality assurance.
3. Participate hue management and decentralization is promoted through of all stakeholders the principal management representative IQ AC acoordinator HOD is, office superintendent and other supporting staff through their participation in various activities.
4. The college follows the framework given by UGC state government university of Mumbai and NAAC.
5. The college has prepared perspective plan criteria wise by framework provided by NAAC in consultation with all this stakeholders including alumni
6. The college and CDC as effective performance appraisal system both formally as well as informally for teaching and non teaching staff.
7. The college implements e-governance in areas of operation such as student admission website development account examination and library
8. 9.14 percentage of teachers provided with financial support to publish paper or attend conference during the last 5 years is dash
9. 20.57 percentage of teachers and non teaching staff have attended in house and other faculty development

programs during the assessment period.

10. If required the college arranges for formal and informal financial support to the staff during personal medical requirement or requirement by their family members.

11. Institution has optimal mechanism to avail government funds for student education also it receives large funding from

CSR activities reflecting its important role in education and social economic aspect of the community.

12. IQAC has significant contribution for institutionalizing the quality initiative and processes by acting like a bridge between management and institution.

13. IQAC institutionalizes stakeholders feedback to CDC and also makes sure that the decisions of CDC meeting are implemented at college level.

14. It prepare the academic calendar considering UGC framework and University schedule.

15. IQAC reviews teaching learning process designs scopes for their implementation takes review of learning outcomes and departmental non teaching activities at periodic interval

16. It organises various department activities FDP and review of planning of organising guest lecture conference seminar field visit research initiatives etc.

17. Regular IQAC initiative include regular meetings of IQAC, there display to all stakeholders, review of collection taken from various activities and feedback on curriculum and action taken report regarding the same.

### **Institutional Values and Best Practices**

1. Institution has promoted gender equity by constituting certain committees and organizing various activities as. It's also providing facilities like Girl's common room and Boy's common room.

2. Institute has done provision for management of wet waste.

3. Rain water harvesting , the water conservation facility is made available in the institution.

4. Green practices adopted by the institution made campus eco-friendly. "No Vehicle Day" is observed every year to make students and faculties aware of environmental issues like pollution.

5. For differently abled persons , institution has provided ramp.

6. Tolerance and harmony towards Linguistic, Cultural and Regional Diversities is provided by organizing various activities.

7. Students and Staff members are sensitized towards Values, Rights , Duties and Responsibilities by celebrating National festivals like Independence Day, Republic day.

8. Code of conduct is displayed on website. Institution has defined Code of Conduct for students, teachers and Administrators.

### **Best Practices :**

#### **1. Prabhavishkar**

#### **2. Financial Aids to Students**



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	PRABHAKAR PATIL EDUCATION SOCIETY'S ARTS, COMMERCE AND SCIENCE COLLEGE, VESHVI, ALIBAG
Address	At Post - Veshvi, Taluka - Alibag, Dist - Raigad
City	Alibag
State	Maharashtra
Pin	402209
Website	<a href="http://www.pnpcollege.edu.in">www.pnpcollege.edu.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Omkar Vinayak Pote	02141-228627	9730400842	-	ppesacscluster@gmail.com
IQAC / CIQA coordinator	Nitish Sanjay Agarwal	02141-691271	9158214001	-	nutsmail91@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Maharashtra	University of Mumbai	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	At Post - Veshvi, Taluka - Alibag, Dist - Raigad	Rural	9.55	4056.3

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Department Of Marathi	36	HSC	Marathi	240	133
UG	BA,Department Of English	36	HSC	English	240	20
UG	BA,Department Of Hindi	36	HSC	Hindi	240	190
UG	BA,Department Of History	36	HSC	English,Marathi	240	218
UG	BA,Department Of Geography	36	HSC	English,Marathi	240	105
UG	BA,Department Of Economics	36	HSC	English,Marathi	240	48
UG	BCom,Department Of Commerce	36	HSC	English,Marathi	120	120
UG	BSc,Department Of Chemistry	36	HSC	English	120	102
UG	BSc,Department Of Microbiology	36	HSC	English	120	17
UG	BSc,Department Of Botany	36	HSC	English	120	54
UG	BSc,Department Of Mathematics	36	HSC	English	120	48
UG	BSc,Department Of	36	HSC	English	120	76

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	Physics					
UG	BSc, Department Of Zoology	36	HSC	English	120	9
UG	Bachelor of Computer Science, Department Of Computer Science	36	HSC	English	60	32

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				36			
Recruited	0	0	0	0	0	0	0	0	0	1	0	1
Yet to Recruit	0				0				35			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				34			
Recruited	0	0	0	0	0	0	0	0	16	18	0	34
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				21
Recruited	0	0	0	0
Yet to Recruit				21
Sanctioned by the Management/Society or Other Authorized Bodies				14
Recruited	11	3	0	14
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	14	16	0	30
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	
	0		0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	697	0	0	0	697
	Female	453	0	0	0	453
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	29	34	33	26
	Female	23	26	21	18
	Others	0	0	0	0
ST	Male	17	16	23	43
	Female	7	11	10	7
	Others	0	0	0	0
OBC	Male	431	448	409	450
	Female	310	326	349	321
	Others	0	0	0	0
General	Male	90	102	88	84
	Female	60	66	60	46
	Others	0	0	0	0
Others	Male	70	79	84	90
	Female	39	37	37	34
	Others	0	0	0	0
Total		1076	1145	1114	1119

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	Prabhakar Patil Education Society's Arts, Commerce and Science college has tradition to support our student for academic as well as extra curricular activities. College always encourage students to choose their stream as per their eligibility, interest and opportunities. Institute organizes various activities like orientation programs, workshop, guest lectures and seminars to raise their interest in respective curriculum based learning. Institute level NEP committee has been set up to implement NEP related policies if any as directed by affiliated university. Also institute has planned to start miscellaneous courses for student within same campus.
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2. Academic bank of credits (ABC):	Institute has taken an initiative to register student at Digilocker and guided them in order to generate ABC ID from 2022-2023 through academic Bank of credits. Data comprising students ABC ID along with students name and PRN is sent to University as per instructions or guidelines given by them.
3. Skill development:	Along with academic our institute has implemented distinctive practices under which value added or skill development short term courses are conducted under the title of "PNP skills initiative" for college students, off campus students and individuals. It includes " fashion designing, Tailoring courses, Basic computer course, Advance graphic designing and Digital marketing.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	"Marathi Vangmay Mandal" at Institute level carry out activities throughout year to make participant aware of different dialect of Marathi language, their historic importance, their contribution to communication and daily transactions. Student prepare detail report of the field visit to Tribal site to get a comment with the dialect language like Ahirani, Chandigadi, Koli, Dangi and Katkari etc.
5. Focus on Outcome based education (OBE):	It is subject has mentioned learning outcome at program level, course outcome and program specific outcome in order to enlight students about the curriculum future scope of the subject. Also learning outcome are calculated percentage wise and program wise to tackle performance limitation of students in particular subject. Student learning outcomes should be defined and terms of Knowledge skills understanding value employability.
6. Distance education/online education:	Institute has the collaboration with YCMOU which offers Bachelor of Arts program in subject of..... During covid 19 pandemic, Institute developed study material in e-form for students and conducted lectures , practicals through zoom,Google meet,web -X, WhatsApp platform. Exam and evaluation process were completed online through digital platform thus blending teaching and learning with the ICT methodologies.

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. Institute has set up Electoral Literacy Club.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Institution has organized Essay ,Painting and Slogan competition in order to create awareness about Electoral Literacy on the occasion of "National Election Day " . Voters Day was celebrated on 25 th Jan 2021 to encourage the young minds to participate in Electoral process.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Street Play, Awareness drives are conducted in village like "Sahan" where villagers were not aware of importance of Election and Voter's contribution to it.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Yes. Institute has arranged Camp for students within the campus to get their Voter Id.

## Extended Profile

### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1076	1145	1114	1119	1074

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 58

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
33	33	36	35	38

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
53.78221	50.18374	59.34143	110.14366	66.31923

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

**1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

College is being affiliated to University of Mumbai, Board of Studies in all subject of University of Mumbai design and develop the curriculum.

**Academic Calender-**

1. College prepares Academic Calendar for smooth conduction of activities pertaining to Institute and departmental level.
2. It is prepared by considering all administrative level work, holidays, internal and regular examination schedule, other extra curricular activities and followed throughout the year.
3. Academic teaching planning is prepared by every teacher and submitted to Faculty head at the commencement of semester.

**Teaching Aids :**

1. Charts,specimen and posters are displayed in Laboratories for better understanding of subject.
2. Educational field visit,excursions, serveys, industrial visit and Bank visits are organised for experiential learning and exposed to runs to real world connections.
3. Faculty members are encouraged to attend syllabus relative workshop and conferences conducted by University.

**Time table :**

- 1.As per the infrastructure availability, timetable for each department is designed and finalized after proper discussion with IQAC.
2. A master time table is prepared like wise for each faculty.
3. Academic calendar and time tables are displayed over college website, notice board and also shared with the student. It is followed throughout the year.

**Continuous internal evaluation:**

- 1.As Institute is affiliated to University of Mumbai, IQAC prepares Academic Calendar for college in accordance with the Academic Calendar of University of Mumbai.
2. Academic Calendar reflects teaching days, public holidays,vacation period, admission date, college and university exam period, dates of internal examination, preparation leave, university and college level cultural and sports activities and first term midterm break.
3. Most of program do not have CIE system as a part of curriculum. But for better preparation of exam each department conducts CIE and form of unit test project work field report assignment for each course.
4. The tentative schedule is reflected in advance in the Academic Calendar.
5. Students are welcome and get oriented to academic and extra curricular activities through faculty heads and Principal address at the commencement of 1st semester.
6. Regular meetings of various statutory and extension committee are conducted by Principal in order to

review functioning and implementation of various activities to be conducted as per the university guidelines and UGC norms.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response: 4**

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years**

**Response: 2.7**

**1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	72	20	0	57

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

##### Response:

The institute is affiliated to University of Mumbai. The University B. O. S. ensures to include cross cutting issues relevant to Professional Ethics, Gender, Human Values Nationalism, Business Ethics, Environmental and Sustainability in the syllabus. Student are required to study some compulsory courses from the first year itself. They are sensitized towards cross cutting issues through subject like Foundation Course, Geography, Language courses etc. During teaching, learners are first acquainted with the issues and motivated to discuss the impact of the problems faced in the different strata of the society. Commerce courses integrates Business or Professional Ethics, Environmental conservation and sustainability. Science department try to imbibe Scientific attitude among the students.

As per the Vision and Mission of the college different programs are organised pertaining to cross cutting issues like talks, awareness drives, workshops, street plays, fine arts competitions like Rangoli, Poster making, Elocation, Debate, Guest Lectures and Rallies etc.

The Academic Departments and Co-curricular committees like Women Development Cell ( WDC), Internal Complaints Committee (ICC), Anti-ragging Committee, National Service Schemes (NSS), Department of Life Long Learning and Extension( DLLE), Red Ribbon Cell, SMILE etc. are active in this regards.

Institute under programs like in campus and off campus Tree plantation, Cleanliness drive, Voter awareness, AIDS awareness, Gender Equity lecture, No Vehicle Day etc.

Seven days residential camp from NSS department is organised in first week of a December every year in a nearby adopted village. Free health checkups, Blood donation camps, Street plays on Public Health and Hygiene, Human Rights, Yoga etc. organised at the camp.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 82.06

#### 1.3.2.1 Number of students undertaking project work/field work / internships

**Response:** 883

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.4 Feedback System

**1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website**

**Response:** D. Feedback collected

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 77.22

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
379	380	420	480	426

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
540	540	540	540	540

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list as published by the HEI and endorsed by the competent authority	<a href="#">View Document</a>
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

**Response:** 73.09

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
298	349	243	114	183

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
344	362	331	251	336

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

**2.2.1 Student – Full time Teacher Ratio  
(Data for the latest completed academic year)**

**Response:** 32.61

## 2.3 Teaching- Learning Process

**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

The teaching learning process is an integral part of the institution. Traditional as well as Information and Communication Technology enabled( ICT ) enabled modern methods are used to facilitate the learning experience student centric. Participative learning, experiential learning and problem solving methodologies are used to ensure the effective learning outcomes. Use of advanced multimedia teaching aids like LCD Projectors, Internet connected Computers in CS Laboratory , Wi fi enabled

laptops etc. is followed by Faculties. College has well equipped Computer Science lab with 60 workstations.

Following are some activities conducted by the institution for the same.

Experiential learning:

1. Most of the faculty members use social media platforms like Whatsapp to interact and to share study and other knowledge materials with students.
2. Subject teachers have developed study materials in form of PowerPoint presentations, pdf, audio visual clips to enhance students learning experience.
3. Laboratory practical's in all BSc and BSc C. S. courses offline as well as via online mode during Covid- 19 Pandemic crisis.
4. Most of the departments have created Google classrooms to share study material.
5. Online lecture platforms such as Google meet, Zoom, Webex used during Pandemic.
6. Other experiential learning resources include certificate value added skill development courses like standard operating procedures in Chemical laboratory. Introduction to Swayam Courses, Basics in computers.
7. Separate Computers are made available for staff and students in Library providing access to many e-books, e journals, online study resources etc.
8. Botanical excursions to Biodiversity Park, Karlekhind. Visit to Raigad District Central Co-operative Bank, Alibag by commerce department. Field visit by Geography students, Industrial visit of Microbiology students to Sula Wines, In campus Botanical Survey and Tree Plantation Drive.
9. Guest lectures are organized on curriculum related to various topics by the departments via online and offline mode.
10. Students are involved in the field work for Social Awareness Campaigns and surveys conducted through NSS, DLLE, and CFTI etc.

Participative learning & Problem solving methodologies :

1. Group discussions and PPT presentations by Students are part of curriculum delivery to enhance student's learning experience and knowledge about the subject.
2. Participation of the students in college level and Intercollegiate University level Youth fest like Poster Making, Rangoli, Debate, Elocution, Story Telling competitions etc online as well as offline mode.
3. Separate language lab is set up providing access to Arts students to Literature study.
4. To increase students Problem solving skills, syllabus and old Question Papers are made available on college website.
5. Notes and other study materials are also uploaded on college website in Library section.
6. Various Useful online resources links are provided on library page like National Digital Library, UGC care list, Google Scholar , Shodhganga etc.
3. Students of Marathi Department are encouraged to write in magazines like published by Marathi Vangmay Mandal special editions viz. 'Sabkuch pula', 'Nakshatranche dene', 'Boli Visheshank' & 'Shilalekh Leni' every year.
5. Periodic tests are conducted by the institute via online and offline modes.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 97.22

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
36	36	36	36	36

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

**Response:** 15.43

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
05	05	06	05	06

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

#### Response:

The institute adheres strictly to Exam related Notices, Circulars, Schedules given by University of Mumbai time to time. College has a well structured Examination Committee formed as per university directives which constitutes of one Head of Examination and few members from Facultywise Teaching staff and Nonteaching Staff.

The vigilance squad consists of Faculty heads which deals with the Unfair Means during exam to avoid any Malpractices.

The transparent mechanism of internal/external assessment developed by college is as follows:

1. Semester wise planning of Unit tests, Project submissions, assignments is given in Academic calendar which is displayed well in advance at the commencement of academic year.
2. Time Table and examination circulars are displayed on notice board ,students Whatsapp group & college website minimum 15 days before exam dates. The time table for college level exam is prepared such that students optional subject papers as well as regular and ATKT does not clash with each other.
3. All the records such as attendance in internal Examinations, Question papers, answer sheets , summary of marks sheets, are properly maintained by the departments.
4. The college has a separate Exam room equipped with password protected computers and Xerox machine for printing of questions papers under the supervision of Exam head.
5. Question papers are set in accordance with pattern given by university.
6. Proof-reading of the question papers is done thoroughly to remove typographical errors.
7. University Rules & Regulations for calculation of Credits and Grading system, CBCS pattern, passing criteria are displayed on college website.
8. The secrecy of question papers is maintained by using MuApp for Digital Examination Paper Delivery under the supervision of member of Examination Committee. Appointment of chief conductor and junior/senior supervisors is

communicated to respective faculty members well in advance.

9. Blockwise Junior supervisors are appointed for vigilance.

10. CCTV Cameras are installed in Exam Room and corridors to avoid Malpractices.

11. Seating arrangement is displayed on notice board at the day of Exam.

12. Seperate OSM Centre and CAP centre are set up for university level and college level Assessment/ Moderation of Answer sheets.

13. Results are displayed within 45 days after exam ends. The exam committee looks after any Grievances related to the whole process.

14. In case of university examination discrepancies if any in the question paper the examination committee coordinates with the university to rectify the same within the duration of the examination to avoid loss of students.

15. Microsys software is used to prepare results. After the declaration of results, Examination Committee notifies the students to register their grievances within a week.

16. Those students having grievances can submit a prescribed format duly filled in and submit the same to the examination office.

17. Grievances related to corrections of results such as wrong entry of Name, Marks obtained, Attendance and Correction in SGPI/CGPA are solved by Examination Committee immediately.

18. If not satisfied by marks, students can raise grievance and apply for photocopy of answer sheet or ask for revaluation.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website**

### Response:

Prabhakar Patil Education Society Arts, Commerce and Science College is affiliated to University of Mumbai. According to the curriculum devised by University of Mumbai Program outcomes and Course outcomes for all programs offered by the institute are clearly stated and displayed on our institutional website. Outcomes are syllabus oriented. Outcomes depends upon the nature and content of the syllabus and thus vary as per program and course.

Teachers were made to attend the syllabus revision workshop as and when conducted by affiliating body to make sure the Program Outcomes, Program Outcomes and Course Outcomes are truly understood.

While introducing detailed syllabus the program and course outcomes are explained to students. The record containing Program Outcomes, Program Specific Outcomes and Course Outcome for all the programs offered by the college and same is made available at all departments for ready reference.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

#### Response:

College has affiliation with university of Mumbai. Hence, college follows the syllabus prescribed by the BOS of University for each and every program and course. Faculty heads are always trying their best to meet the objectives of the syllabus by guiding other faculties.

Assessment for Attainment of POs, PSOs and COs is the process carried out by the institution, that identifies, collects and prepares data to evaluate the achievement of POs, PSOs and COs. The process is conducted by IQAC, Examination Committee and Department head collaboratively.

Assessment for attainment reflects the student's knowledge and skills from their performance in the continuous internal assessment, class tests and semester end examinations. This assessment provides strong evidence of student learning.

Institute is takes feedback about the syllabus from the stakeholders like students and faculty members. Feedback about curriculum helps to make necessary changes about teaching aids and teaching methods used.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3 Pass percentage of Students during last five years (excluding backlog students)

**Response:** 73.09

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
298	349	243	114	183

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during

**the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
344	362	331	251	336

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:**

File Description	Document
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.0	0.0	0.0	0.0	0.0

**File Description**

**Document**

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

Nil

**3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

**Response:** 1

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	01	00	00

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.29

##### 3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	02	06	00	03

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.29

##### 3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	02	06	00	03

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

**Response:**

Nil

#### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

**Response:**

***Annasaheb Nene Puraskar :***

Dr. Omkar Pote has been awarded with "Aanasaheb Nene Purskar" by Hon. Bapusaheb Nene Foundation, Pe fcn on April 14, 2022 for his contributing achievements in the field of education. This award is given every year on the occasion of the birth anniversary of Mahanav Prajnasurya Dr. Babasaheb Ambedkar and the birth anniversary of Bapusaheb's wife Mrs. Shubhangi Nene.

The Chancellor of Mumbai University Dr. Sudhir Puranik Sir and other esteemed invittess were graced the function.

***Raigadbhushan Puraskar :***

Mr. Vikrant Warde is contributed majorly in social and cultural area. He is easily approachable and soft hearted. He is always ready to help the needy strata of a society in all also possible ways.

Since more than 17 years he is also working as Director, Music Director, Producer, Singer Composer for Marathi film industry and for Bollywood too.

Because of his excellence in social and cultural area he has been awarded with " Raigad Bhushan Puraskar" in..... by District Government.

***NSS best programme officer award:***

Mr. Ravindra Patil has honoured with NSS best program officer award from University of Mumbai in 2018-19. Under his able leadership NSS unit was also awarded with "Best NSS Unit Award" during the same year. NSS unit with his valuable guidance always try to carry out activities in an of the campus which makes the NSS Cadets aware of their social responsibilities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

***3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

**Response:** 27

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
03	01	04	11	08

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 3.5 Collaboration

***3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative***

*research during the last five years.*

**Response: 6**

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

#### **Response:**

Prabhakar Patil Education Society's Arts, Commerce and Science College is situated at Veshvi ,Alibaug. When this college was established in the year 2003, it was started in a small building at Veshvi with the permission of the society. Keeping in mind the ever increasing number of students, thn it has been shifted to the first building in the same educational complex .

The college structure is equipped with all facilities. Scenic surroundings, Well-equipped and Modern laboratories, Well-equipped library , Multi-purpose hall, large class rooms are the strengths of this college.

In keeping with the basic requirements, the college has the following facilities.

1. There are 18 classroom, 07 Laboratories.(Chemistry -4, Botany -01, Physics -01, Computer Science -01, Microbiology -01, Geography -01) for conducting practicals. Besides this Chemistry Department has a separate store room for chemicals.

2. There are total 60 computer Lab consisting of with LAN. It is used for conducting practicals in Computer Science. Along with this Computer Science lab is also used for conduction of some of the certificate course.( Digital marketing, Basic computer course.)

3. There is also a specious IQAC office with computers and printer..

4. The library area is 1558.57 sq.ft. It has reading section for students and faculty. There are adequate number of text books, reference books, news papers, question papers, magazines, journals available for faculty and students.

5. There is one Xerox machine kept in the administrative office to provide service to students at affordable cost.

6. The entire campus is Wi-Fi enabled and allows teachers and students to access the internet for a dynamic teaching -learning process, for projection of videos and other online resources.

7. Canteen fulfilled the needs of students and the staff by offering fresh, good and hygienic food items at affordable cost.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

**Response:** 0

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.0	0.0	0.0	0.0	0.0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students**

**Response:**

Library provides essential access to information. The role of library is to support learning Research and exploration for information.

Our library has carpet area of 1558.57 sq. feet. Reading hall is having capacity for 40 students. There is newspaper reference book journal and magazine section. Total number of books are 4972. Itihaas sanshodhan Mandal & Marathi sanshodhan Mandal are the magazines which raise student interest in History field.

Newspaper raises awareness about current events. Newspapers like Krushival( Local), Loksatta, Maharashtra Times, Times of India are kept which makes stakeholders aware of Politics, Economy Entertainment, Sports, Business, Industry Trade and Commerce.

Library facilities made available for faculty and students from 8.00 am to 4.00 pm on working days.

Every year library celebrates "Abhyas Divas" in memory of Swami Vivekananda where the importance of books the contribution to learning is convey to student to raise their interest for maximum usage of library facility.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection** *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

Institute has upgraded IT facilities. Provision is made for annual maintenance of IT facilities in the college every year.

IT infrastructure is provided to Administrative section, Library, Examination section. Internet facilities provided to all student and faculty members. IT facilities are upgraded whenever needed in the form of hardware and software updation.

The network infrastructure is secured with anti-virus protection. Photocopy machine is available in exam section and also available for administrative use. Computers from administrative section and exam section are provided with backup facility through inverters. The BSNL broadband has 68 MBPS high speed.

Institute has three printers, One projector 84 computers ( 60 Computer Science lab + 24 Administrative, library, exam Section ), 7 CCTV cameras and one laptop.

Resources from various websites and webblings are used by the faculty for regular teaching learning and administrative processes. Institute has licence software for administrative and exam section. The inter examination system is administrated through software "Result 10". Antivirus softwares are also installed and upgraded regularly.

Website administered and maintain by the professional agency and it is updated regularly. Biometric system is introduced for recording attendance of teaching and non teaching staff members.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2 Student – Computer ratio (Data for the latest completed academic year)

**Response:** 17.93

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 60

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

**Response:** 90.17

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
51.12092	42.50709	55.77478	107.56325	49.40457

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

**5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

**Response:** 71

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
760	772	736	799	858

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	<a href="#">View Document</a>
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	<a href="#">View Document</a>
Upload policy document of the HEI for award of scholarship and freeships.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 13.57

#### 5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
68	0	220	268	194

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies
- 2.Organisation wide awareness and undertakings on policies with zero tolerance
- 3.Mechanisms for submission of online/offline students' grievances
- 4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:** 6.4

#### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	13	17	16	09

#### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
298	349	243	114	183

File Description	Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

**Response:** 0.27

#### 5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
00	01	01	01	00

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

**Response:** 46

#### 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last

*five years*

2021-22	2020-21	2019-20	2018-19	2017-18
07	08	06	14	11

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 25.8

#### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	08	43	39	29

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

**Alumni Association** is registered in June 2023.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1** *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

The Vision and Mission statement of the institute were incarnated by the then Principal of the college along with all staff member in 2003.

**Vision:**

To instil in students a core human value-based philosophy through quality education leading to national and global development.

**Mission statements:**

- To promote quality education to students/children living in rural and remote area.
- To offer wide range of academic programmes with latest trends related to national development.
- To assist students to acquire and explore healthy learning experiences for the mankind.
- To promote an education that leads to sustainability and good citizen.

The Institution has very transparent policy of governance. The top management including Chairman, Secretary, CDC, Director, Principal, Office Supritendent, and Faculty focus on institutional goals as follows –

- Top management directs Principal focusing on vision and mission of the institution.
- The Principal consistently follows top management policies to achieve the vision with the support of staff.
- Principal, IQAC co-ordinator, Office Supritendent and Head of Departments come together to form different committees to provide “decentralized administration” to achieve institution’s objectives and goals put forth.

The institute primarily focuses on the quality of education provided to the students of rural area. Accordingly, correct measures are taken for the upliftment of the students. Also, students are provided with platforms like N.S.S, SMILE, Sports, cultural programmes, where they learn and inculcate new skills. The Principal directs IQAC to plan the vision-mission according to the criteria given by the NAAC. Regular meetings are conducted by CDC and IQAC members. In every meeting new agenda are set and previous agenda are improvised as per the need.

The institution practices decentralization and participative management:

**Principal Level :**

The principal has decentralized the various academic administrative, and co-curricular activities to the staff members of the college. It is as follows:

- Internal quality assurance committee (IQAC)
- Examinations committee
- Sports committee
- Department of student’s development

- N.S.S committee
- Cultural affairs committee
- Career guidance and placement cell
- SC/ST Cell
- OBC Cell
- Discipline committee
- Women development cell
- Alumni co-ordination committee
- Social Media International Learning & Entertainment (SMILE)
- Magazine committee
- Social media posting & sensor committee
- Social science forum
- Admission committee
- Prabhavishkar committee
- Internal complaints committee (ICC)

#### Faculty Level :

In accordance with the committee's setup by the Principal, the faculties are given the coordinator ship to perform the activities accordingly. The coordinator of the committee is the convener of the activity. The other members of the committee coordinate the activity.

#### Student Level :

The student's participation in curricular and non-curricular activities is as volunteers. Student's rights are been taken care of by the appointed representatives of the respective committee.

Academic Calendar is designed wherein the dates of events, examinations, results, and many more important dates are disclosed for the ease of the students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

**6.2.1** *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

**Response:**

**Strategic planning:**

The college development committee (CDC) meet at the end of every academic year to review all objectives of the college especially those related to academic programs, support activities, status of infrastructure and make a list of the success or shortcoming in the academic matter and budgetary provision for the various activities of the college. The CDC with its members discuss and with suitable resolutions and guidelines for next academics. At the beginning of the year CDC prepares a plan for the concerned academic year. This includes guiding the principal in seeking permission regarding new academic programs, appointments of teaching, non-teaching staff is required, preparation of budgetary provision for the various activities to be conducted by the college.

The perspective institutional plan is developed by the Hon'ble Principal, who is the administrative head in consultation with members of the Management, Co-coordinator and HOD. The Academic Committee comprising of the Principal, Co-coordinator and HOD meet as and when need arises for preparing the perspective plan for the development of the institution. On the basis of the admission schedule, the numbers of teaching days and examination schedule is decided, the Hon'ble Principal and the sub-ordinate of the academic committee prepares calendar for the academic year. This calendar includes a list of the pre-planned lectures, programmes, and activities to be conducted. It is prepared in consultation with teachers along with administrators. These plans are improved regularly to ensure the development of the College.

### Quality Education:

The College is committed to impart Quality education to the youth enabling them to develop the right attitude, professional competence and inculcating the right ethical values.

The deployment of quality education:

For the deployment of quality education, the institution prepares the academic calendar well in advance. The dates of the events are decided in advance of one academic year and executed in the next academic year with ease.

The organizational structure of the college consists of the Chairman, headed by the Secretary, CDC, Director and Principal of the college. The Principal of the college constitute various committees statutorily or otherwise to streamline administrative procedures, academic activities and extra-curricular activities. There is a statutory special cell to look after the facilities and fair treatment of students from reservation category. Another statutory committee is that of the exam cell of the college which also has sub committees to deal with unfair means cases of the students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

**Response:**

The college staffs are provided with various welfare facilities by following rules and regulations laid down by the Government of Maharashtra and University of Mumbai. The management of the institution has following welfare measures for the well-being of teaching and non-teaching staff:

1. Advance against salary is offered whenever required.
2. Casual leaves as per the norms are granted to the staffs.
3. TA and DA is given to the staffs, for the college work.
4. Duty leaves are granted for academic and college work.

The faculty members are eligible for availing Casual Leave of 12 days per year. Summer and Winter Vacations of 70 days are sanctioned for teaching and Non-teaching faculty as per university directives. Medical Leave is for 10 days per year for approved faculty. Six months maternity leave is available to the women employees. On duty facility, training and travel grants for attending workshops /conferences/seminars are also given. For teaching staff, financial support is provided for attending conferences, workshops and seminars.

Parking and internet facility are provided to the staffs.

The institution / management evaluates teachers based on teaching, research and participation in development activities and due importance is given to all the activities. The institution evaluates non-teaching staff based on performance in technical support and administration related activities, co-curricular, professional, development related activities, academic contributions, general conduct and qualities. The concerned HOD gives their remarks on the performance of the faculty member. The faculty performance appraisal system is evaluated in six categories namely teaching learning, co-curricular activities, research activities, academic performance- evaluated from the feedback from students, expert review feedback and management feedback. The management evaluates the faculty members and staff by

merit rating based on their performance during the period of evaluation.

In case of non – teaching staff, increment is released based on their performance in the department, their urge to learn new technologies, interpersonal behaviour and punctuality towards the work done in department and institute. The above methodology of merit rating has helped the institution to identify and reward meritorious employees and to positively motivate them.

Meeting is conducted at the end of every academic year under the chairmanship of the principal to review the work of the committee. The faculty members fill in the concerned year's performance and submit it to the head of the department. The committee recommends desirable activities to be carried out by faculties and submit the report to the principal for final evaluation.

The college also follows systematic procedure for the appraisal for the performance of the non-teaching staff. Accordingly annual confidential reports are filled by the office considering their performance and compliance with the order of the administration. Performance of the non-teaching staff is evaluated on the basis of feedback from the office superintendent and accordingly the principal takes appropriate measures for necessary improvement and their confidential reports are submitted to the institute for further procedure. After considering the filled confidential report, the management recommends his/her promotion.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 9.14

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
03	01	00	07	05

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**Response:** 20.58

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	50	00	00

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	15	14	14	13

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

The following are the channels through which the College is securing funding:

- Scholarships
- Assistance from philanthropists
- State Government funding for NSS

Following are the ways through which the funds are utilized:

- The college prepares the budget at the beginning of the Academic Year by taking into consideration the requirements of all the Departments, important committees and activities planned. Utmost care is taken in listing out the requirements to avoid misappropriation of funds.
- The proposed budget is send to the head office where internal auditors and secretary of the institute evaluate the budget and suggest revisions if any.
- The quotations are critically discussed and orders are placed to the vendor. The order is placed with the supplier or manufacturer quoting the lowest.
- The equipment, instruments and any other materials purchased are checked for their quality and then accepted.
- The utilization of the budget is monitored by the Management and Principal.

At the beginning of every financial year, every department submits budget requirements to the institute. Department head asks laboratory in-charges for the modifications or procurement of new equipment. Head of the departments prepares budget reports, based on information provided by various lab in-charges and submit it to the institute. Budget is proposed by the Principal and College Development Committee, and is approved by them. Looking at the syllabus revisions and requirements thereof, additional procurement is suggested if any. At the end of every financial year, it is observed, whether the allocated budget is properly utilized or not. For above procedure, the institution has appointed a qualified practicing Chartered Accountant as internal and external auditor who audit the accounts annually. After the audit, the report is sent to the management for review. The auditor is appointed by the chairman and secretary of the college. In addition to this, the institution is having consultants to give opinion on taxation and legal issues. The college is filing income tax return every year within the stipulated time.

External audit is conducted at the end of each year by chartered accountant Amol Deshmukh.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

### Response:

Student becomes a part of the system as he/she takes admission in the college. Teaching – learning process is maintained as a healthy practice in the college. This process is continuously monitored by the Principal of the college.

Teachers conduct lectures as per the teaching plan prepared and authenticated by the HOD of the department. Ambience of the college is completely made student – centric and necessary support like co-curricular and extracurricular activities are arranged to enhance their learning capability.

Following activities are under the focus of the IQAC:

1. The student intake choice exerted by the student for particular course or program.
2. The effective monitoring conduct of lectures.
3. Feedback received and analysed from students regarding teaching and concerned syllabus.
4. Monitoring the examination results and providing counselling to teachers where the results are below the expectations and also by providing encouragement to teachers with good academic deliverance.
5. By updating and maintaining resources support system for teaching learning process.

Meetings are held by the IQAC co-ordinator. Minutes of the earlier meeting and action taken report are scrutinized and new agenda are set. With the approvement of the Principal further action are taken into consideration.

Number of meeting and agenda of each meeting shows the quality assurance strategies and processes of institute.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

**Response:** A. Any 4 or more of the above

File Description	Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words**

**Response:**

Gender equity is one of the most important challenge in the society. At our Institute women's security and safety is at priority level. We take utmost care regarding the safety and security. Among the staff members the majority is Lady staff and most of the head of the department are also ladies. Institute has a dedicated Women Development Cell that organises various activities and workshops or programs on women related issues. The participation of a girls in any activity is encouraged through motivational talks and continuous inspiration by the faculty members.

**A. Safety and security :** Institute's women safety and security is taken as priority level. CCTV cameras installed at required locations. Shiftwise security staff, Sign boards displayed within campus, availability of first aid box at office, fire fighting measures installed within the campus are steps taken to ensure safety and security of women in the institution. Women faculty members are always depicted to accompany girls students who participate in various co-curricular and extra-curricular activities of the campus.

**B. Separate common room :** Ladies common room is available for girls students to refresh. Common room is a most common facility provided by the colleges in today's time. Keeping in view, our college has incorporated common room for girls. Ladies Common Room is well equipped with basic amenities like bed, table, chairs and mirror. There is Boys Common Room as well. Gymkhana/multipurpose hall is provided on the ground floor. It is a multipurpose room available for different activities and relaxation.

**C. Counselling :**

At the beginning of the academic year counselling is done. Women development cell arranges talks to deal with mental stress, health and hygiene.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit
- 2.Energy audit
- 3.Clean and green campus initiatives
- 4.Beyond the campus environmental promotion activities

**Response:** C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

**Cultural harmony:**

College declares holidays during festivals and also celebrate Navratri festival , Saraswati Pujan by organising Garba and cultural program. College has holiday on all festivals like Ramzan Eid, Guru Nanak Jayanti, Christmas ,Ganesh festival , Diwali etc.

**Regional harmony :**

Celebration of “Maharashtra Din” on 1st May and “Shiv Swarajya Din” on 6th June.

**Linguistic harmony :**

Celebration of “Hindi Diwas on 14th September

Celebration of “Marathi bhasha Divas” on 27th Feb

Notice board and wallpaper, Chart designing by academic departments

Organising Essay and Rangoli, Elocution and debate competition etc

**Communal socio economic harmony:**

- a. Best wishes to staff and students of all communities during all festivals on official Facebook page
- b. Organisation of blood donation camp
- c. Celebration of international yoga day on 21st June.
- d. Necessary goods distribution to flood victim of Mahad
- e. Helping people for Idol submergence during Ganesh festival Visarjan
- f. Donation of one day salary to covid-19 pandemic relief
- g. Donation of one day salary to flood affected people of Mahad

**Values and duties :**

- a. Organisation of International Women's Day for promotion of Gender Equity and women empowerment
- b. Celebration of Independence Day and Republic Day inculcating values of Unity , Patriotism, Freedom , Justice and leadership.
- c. celebration of Birth and Death anniversary of freedom fighters.

**Rights :**

- a. Voter's day celebration
- b. Celebration of “ Indian constitution day”, “Sanvidhan Divas” on 26th November
- c. Celebration of Teachers Day on 5th September

**Responsibilities as a conscious citizens:**

- a. Organisation of tree plantation drive in surrounding environment
- b. Organisation of out reach program like NSS, Residential camp, Anti - tobacco awareness programme.
- c. Distribution of Necessary goods to flood victim .

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

#### Response:

#### 1. Title of the Practice : Prabhavishkar

#### 2. Objectives of the Practice :

- To encourage and promote the hidden talents among the students.
- To promote versatility and creativity among students.
- To achieve all round development of students.
- To inculcate a sense of responsibility and social values among the students.
- To prepare the students for corporate life management.
- To inculcate the value of leadership and sense of civic responsibility among the students.
- To nurture self- discipline and decorum among the students.

#### 3. The Context and practice :

It is a mega festival organized in the month of December. Nearly 4000 students from various disciplines expose their talents and exhibit their skills in a free environment. SMILE (Social Media International Learning & Entertainment) a committee formed by the active students of the campus takes an initiative to lead this mega festival as the event manager. The celebrity guest and youth icons from various fields inaugurate the same and give an oath of integrity, faith and trust. An aesthetic approach and attitude of the campus students is exhibited in the form of art and craft exhibition as well as versatile budding artist show their talent during the festival in various events. Various 10x15 snack stalls and earn & learn scheme stalls are arranged by students. Each year more than 10,000 people visit the mega event arranged in college campus.

#### 4. Evidence of success

The formal informal observation and feedback collected at the end of the year show following results.

- a. Number of students won medals at university youth festival - 20
- b. Number of students participated at university youth festival - 157
- c. Students motivated from prabhavishkar show increase potential and participation in intercollegiate group as well as solo sports events.
- d. The prabhavishkar inculcate a sense of responsibility social values leadership self discipline and promote hidden talent of the student.
- e. It increase/ fosters talent like acting, singing, dancing , rangoli making, flower arrangement, cafe quality etc.
- f. Self confidence of students increases due to ramp walk competition, make up and personality

development, photography, on stage and back stage management.

g. Number of students made their career in photography - 02

h. Number of students made their career as professional actor/actress - 06

i. Number of students made their career in as music and song composition - 03

j. Number of students made their career in as event management - 10

## **2. Title of the Practice : Financial aids to students**

### **2. Objectives of the Practice :**

The college focus on mission and objectives and continues to provide quality education to the students coming from rural backgrounds/ good academic background.

### **3. The Context and Practice –**

It provides Government of India post metric scholarship to students from reserved category as per following reservation policy laid down by state government and university. (SC- 13%, ST-7%, OBC – 19%, General – 48%, Others – 51%). The college offers special concession to students from sports and cultural quota who have received award / recognition at District ,State, National and International level.

It also provides educational aids / Fee concession to student from good academic background as per management recognition. Management provides education aids and funding from various NGO's like CFTI.

### **4. Evidence of Success –**

Many of the students from Rural background provided with said scholarship have progressed in their respective games.

Number of motivated students participated and got selected in state police reserved force.

a. Girls won medal/award of university level games like Wrestling (01) , Athletics (01)

b. No of boys won medal / award of university level games like Kabaddi (02), Athletics (01), Cross country (01), Wrestling (01).

c. Around 50- 60 students are participating every year at University level, Ashwamedh Kreedha, Mahotsav and West Zone.

### **5. Problem encountered –**

Funds for the needy students are not available immediately and readily . The students / college finds it difficult to prove their need of grants to the NGO's. Students coming from very remote areas face difficulty of funds available for travelling / hostel living etc. The college has given a platform to students living in remote areas and boost their potential in academic, sports and cultural activities . It does not fully depend on availing GOI scholarship to every students.

A moral boosts in sports activities has laid to increasing no of girls participating in sports there by increasing gender equity chances.

File Description		Document
Best practices as hosted on the Institutional website		<a href="#">View Document</a>
Any other relevant information		<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

**Response:**

**PNP Skills :**

**PNP Skills :**

Prabhakar Patil Education Society was established in 2001 by Hon. Bhai Jayant Pati for providing quality education to all Strata of society and their Socio- economic upliftment.

Reaching till all the masses from remote areas was not possible at level keeping in mind the Vision Mission of Institute. College has started distinctive program like PNP Skills in the campus itself.

The PNP Skills program consist of

- 1) Short term certificate courses
- 2) Value aided course
- 3) Add on courses increasing their on the job skills.
- 4) Courses increasing students entrepreneurship skill making them self relevant.
- 5) Soft skills courses

Till now college has completed 04 number of batches and provided education to 80 male students and 87 female students. Admission to this courses include in house college students as well as admission are open for outside working /non working individuals.

Total 24 number of outsider individual completed certificate programme “PNP skills” till date.

Courses like

**1) Basics of computer**

**2) Soft skill**

**3) Graphic designing and digital marketing**

are offered through this program. Many courses are free of cost. While courses like graphic designing are charged with minimal rate. Such distinctive practice has paved a road of success to students and outside individuals helping in women empowerment.

Under PNP Skills, Institute is planning to start courses on tourism, Agro-tourism, Hair and Makeup artist, Inhouse mushroom farming etc.

Thereby, the college focuses on low cost learning and promotes gender equity irrespective of caste based education policy.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

Spacious building has been constructed step by step in the course. It has started from single room and now turned into 2 storeyed building. Along with classroom facility for boys and girls college has library, departmental cabins, well developed Computer science and Chemistry, Botany and Microbiology laboratories. Institute also has examination control room, OSM centre, Specious playground, Gymnasium, Multipurpose hall, Canteen and water facility.

IQAC tries to contribute in enhancing and maintaining quality in all matters of college.

In addition to curricular an educational activities college organizes number of co curricular and extra curricular activities like " Prabhavishkar " for all round development of students. Institute also have N. S. S, D.L. L. E and Women's Development Cell for quality education.

Institute's N. S. S. unit has awarded with as "Best College NSS unit Award" in 2018-2019. N.S.S program officer also has been awarded as "Best Program Officer" by University of Mumbai during same year.

Students with excellence in sports area are given financial assistance for admission fee from Management.

Institute's students have proved their excellence in sport and extra- curricular activities along with academics. N. S. S cadet Miss. Sanyukta Hujare got an opportunity to participate in " Gantantra Divas Pared Shibir, New Delhi in Jan.2023.

Master Viraj Mhatre secured first rank in Classical Instrumentation Percussion solo Talvadya at 55 th Intercollegiate Cultural Youth Festival in September 2022.

He is consistently maintaninng top most position at university, state, National level competition.

With "PNP Skills" institute has provided facility to in and off campus students to inculcate inherent skills.

### Concluding Remarks :

Prabhakar Patil Education Society Arts Commerce Science College is run by Prabhakar Patil Education Society, rural belt of Alibag Taluka of Raigad district.

More than 75% students from the institute belongs to economically and socially backward section of society. It has been imparting higher education to needy and backward students for more than 18 years. Thousands of students have graduated from this college. The college has greatly helped in the upliftment of socio economically backward students.

Institute organizes various competitions to enhance in built skills and other abilities of students. Education Society organisation sports meet every year to showcase students sports talent. Students are encouraged to participate in sports, cultural and education activities off the campus at the cost of college.

College deutes the faculty membersbto participate in National, International Seminars, Conferences, Workshops and creats conducive environment for research.

The NSS unit facilitates to imbibe values like Patriotism, National Integration. The NSS unit of our college is organizing 7 day residential camp every year mostly in rural areas. It conducts cleanliness drives, awareness programs in said areas.

Institute has required infrastructure facilities, campus and support services for the betterment of students.