



Prabhakar Patil Education Society's
Arts, Commerce and Science College,
Veshvi, Alibag.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of 2nd meeting of the IQAC for year 2017-18

The 2nd meeting of the IQAC for academic year 2017-18 was held on 28th September 2017 at 11:30 a.m. in Principal's office. Following members of the IQAC were present for the meeting:

Sr. No.	Name of Member	Designation	Signature
1.	Prof. Sanjivani Naik	Chairperson	
2.	Prof. Nitish Agarwal	Co-ordinator	
3.	Mr. Amit Deshpande	Member, Management Representative	
4.	Mr. Hemant Warde	Industrialist	H. W. Warde
5.	Prof. Namrata Patil	Arts Faculty Head	
6.	Prof. Rasika Mhatre	Commerce Faculty Head	
7.	Prof. Ravindra Patil	Science Faculty Head	
8.	Prof. Pooja Bhagat	Secretary (IQAC)	
9.	Mr. Prathamesh Patil	Member, Administrative Office	
10.	Mrs. Kanchan Mhatre	Member, Library Head	
11.	Dr. Omkar Pote	Member, Teaching Staff	
12.	Prof. Dinesh Patil	Member, Teaching Staff	
13.	Prof. Namrata Chogale	Member, Teaching Staff	
14.	Prof. Tejesh Mhatre	Member, Teaching Staff	
15.	Prof. Vikrant Warde	Member, Teaching Staff	
16.	Prof. Milind Ghadge	Member, Teaching Staff	
17.	Prof. Shreya Patil	Member, Teaching Staff	
18.	Mr. Akshay Thale	Alumni	

Mr. Nitish S. Agarwal, IQAC Co-ordinator initiated the meeting by welcoming all the members of IQAC and read the minutes of the second meeting of the IQAC for academic year 2017-18. The minutes of the earlier meeting and Action Taken



Report were approved by the IQAC members without any modification.

Agenda of the second meeting for year 2017-18 was as follows:

1. Organization of guest lecture for students.
2. Planning to participate in UDAAN Festival.
3. Planning to participate in Avishkar Research Convention.
4. Finalization of launching date of college website.
5. Organization of NSS Camp and Extension Activities.
6. Planning of Prabhavishkar - Indradhanu - Sports and Cultural Fest.
7. Organizing field visits for students.
8. Conducting short term/value added courses.
9. Any other relevant issue(s) with permission of the Chairman.

Proceedings of the meeting:

1. Faculty head shall arrange a common guest lecture for students and staff members.
2. DLLE should inform and encourage students to participate in UDAAN festival.
3. All faculty heads shall inform students and encourage them to participate in Avishkar Research Convention.
4. College office shall enquire about website development status and tentative date of completion from developer.
5. All academic departments should carry out extension activities and NSS Department should decide date and venue of 7 days NSS Camp.
6. Sports and Cultural committee should make all arrangements for the successful organization of Prabhavishkar to be held in December 2017.
7. Department Heads of respective faculties shall submit their field/on-site visit planning.
8. The department head of respective faculties shall submit their list of courses including tentative dates and syllabus planning.



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report

(with regard to the meeting of IQAC held on 17th November, 2017)

Sr. No.	Particulars	Action Taken
1	Organization of guest lecture for students and all staff members.	Commerce Department organized guest lecture on "Mutual Fund Awareness Program" on 9 th Feb 2018.
2	Planning to participate in UDAAN Festival.	Two students participated and won consolidated prize in UDAAN festival 2018 organized by J.N. Paliwala College, Pali on 10 th Jan 2018
3	Planning to participate in Avishkar Research Convention.	5 Participated 1 entry
4	Finalization of launching date of college website.	College new website was launched on 23 rd Jan 2018 on occasion of Bhau Prabhakar Patil Jayanti. "www.pnpcollege.edu.in"
5	Organization of NSS Camp and Extension Activities.	NSS Camp successfully conducted from 26 th Nov 2017 to 2 nd Dec 2017 at Sahan.
6	Planning of Prabhavishkar - Indradhanu - Sports and Cultural Fest.	Prabhavishkar was organized on 21 st Dec 2017 at PNP Natyagruha. Chief guest - Mr. Priyadarshan Jadhav was present.
7	Organizing field visits for students.	Phy Science Park Pune 20 Jan 2018 Bot
8	Conducting short term/value added courses.	60 students participated in value added course - 'Soft Skill in Communication' organized by Department of English from 29 th Jan to 3 rd Feb 2018 Lecturer - Shruti Desai-Raje

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I/C PRINCIPAL
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